

**Bismarck Figure Skating Club Board Meeting**  
**Thursday, November 16th, 2023**  
**Capitol Ice Complex**

**Board members present:**Jeremy Smith, Missy Seifert, Maria Neset, Maria Dwyer, Gretchen Masset, Kirsten Wilhelm

1. Maria Neset called the meeting to order at 5:50pm
  - a. Reminder we will be following the parliamentary procedure and member comments will be left to the end of the meeting.
  
2. Approval of the October minute
  - a. A motion was made to approve the October minutes was made by Jeremy Smith, seconded by Maria Dwyer. Motion carries
  
3. November Financial Reports, Missy Seifert
  - a. November reports not ready
  
4. Updates from Program Directors
  - a. [LTS and Advanced](#), Emily Zahn
  - b. [Synchro](#) Reported by Maria Neset
  
5. President's Report
  - a. Jessica Hoerer signed her contract to accept the booking keeping position and will be following Amber Wilson for a transition.
  - b. Whitney Deterding signed her contract for the Operation Specialist temporary position and will begin with writing the testing procedures.
  
6. Fundraising committee- Kirstin Wihelm and Katie Atchinson
  - a. Change in fundraising committee structure was proposed by the fundraising committee. Team managers will help collect raffle tickets and give their team raffle tickets if more is needed. Proposed Changes  
Maria Neset will collect feedback and will bring it back to the December meeting.
  
7. Member comment- none
  
8. Next Meeting: Thursday, December 21st meeting will be virtual
  
9. Meeting adjourned at 7:02pm