

## Bismarck Figure Skating Club Board Meeting Agenda

Thursday, September 21 at 6:00 pm  
VFW 1 (room near golf club entrance)

Members Present: Jeremy Smith, Maria Neset, Missy Seifert, Ashley Wangler, Emily Zahn, Maria Dwyer, Gretchen Masset vis phone, Kirstin Wilhelm, Amy Steiner

1. Meeting was called to order by Maria Neset at 6:05 pm
  - a. [Parliamentary Procedure for meetings](#)
  - b. Reminded to keep member comment to the end of the meeting and that the board will only respond at the following meeting
2. Approval of the Minutes
  - a. [August Minutes](#)
  - b. Motion was made to approve August meeting minutes by Kirstin Wilhelm. The motion was seconded by Maria Dwyer. Motion carries.
3. Treasurer's Reports- Missy Seifert
  - a. [August Reports](#)- Missy went over bank balances and check details
  - b. It was decided the following members will be signers on all BFSC bank accounts Melissa Seifert, Maria Neset, Kirstin Wilhelm, Stephanie Longie. All others will be removed as signers from all BFSC bank accounts.
  - c. A motion was made by Ashley Wangler to approve the Treasurer's report. Jeremy smith seconded that motion. Motion carries.
4. Updates from Program Directors
  - a. [LTS and Advanced](#), Emily
  - b. [Synchro](#), Becky
5. President's Report
  - a. Update on board work for 23-24
    - i. By-laws review and rewrite
      1. Gratitude to Dan Kuntz who has volunteered to provide legal counsel in the review of the club bylaws. Maria will work with him to start editing and then present edits to the board.
  - b. Open positions to be posted
    - i. Project Manager – board reviewed job description. Plan to post this position this week
    - ii. [Bookkeeper](#) – We will need to find a new bookkeeper. Board reviewed job description as well as Amber Wilson. Plan to post this position this week.
      1. Gratitude to Amber Wilson for her past work as bookkeeper
  - c. [Advanced Coach Contract](#)
    - i. Board reviewed amended language for the addendum

- ii. Amy Steiner made a motion to approve the addendum to the coaches contract. Maria Dwyer seconded that motion. Motion carries
      - iii. Coaches will have to sign the amended contract.
    - d. Digital Signage at VFW
      - i. The club has been contact by Parks and Rec in regards to our sign in front of VFW and have been asked to remove it or update it to be lighted. Suggested we collaborate with others who use the rink (ie Bismarck Hockey, Bobcats, Curling) to purchase a digital sign. Maria Neset will look into the cost of a digital sign as well as approach the other groups in regards to collaborating on this purchase.
- 6. Gaming Discussion – Jeremy Smith
  - a. Jeremy has been looking into charitable gaming as a source of income for the club and presented his findings
  - b. It was determined that our biggest hurdle would be to find an establishment that would allow us to put gaming in there.
    - i. Maria Dwyer will work on verbage to get a message out to the club that we are looking for an establishment that would allow us to place gaming
  - c. If an establishment can be secured the board will move forward in putting things into place to make this happen.
- 7. Old Business
  - a. Dasher update – Ashley Wangler
    - i. Have reached out to Haag Signs, Mann Signs, and Bismarck Sign Co for quotes to install additional dashers at Capital Ice
    - ii. Continuing to work with Bismarck Hockey to update what signs need to come down and present what openings are available to those interested in signage
    - iii. Continue to work towards the goal of having this project complete in October
- 8. Member Comment-none
- 9. Next meeting : tentatively October 26 at 5:30pm