

Bismarck Figure Skating Club Board Meeting Agenda

Tuesday, August 29 at 7:00 pm
CIC - small room

Members Present: Missy Seifert, Maria Neset, Ashley Wangler, Emily Zahn, Gretchen Massett, Stephanie Longie, Amy Steiner, Jenny Jones, Dana LaVallie

1. Meeting was called to order by Maria Neset at 7:01 pm
 - a. Reminder about public comment- interaction between board and public will be left for public comment at the end

2. Treasurer's Reports-Missy Seifert
 - a. Went over check detail for May, June and July
 - d. Approved 23-24 Budget and was emailed to the club
 - e. Motion was made to approve the Treasurer's report by Ashley Wangler and seconded by Amy Steiner. Motion carries

3. Director Update
 - a. LTS -Emily Zahn
 - i. Registration is open for the fall session of LTS.
 - ii. We will be starting our Fall session on September 6 th . The session will run through October 19 th .
 - iii. We will have private lessons on Wednesday nights and Saturday mornings.
 - iv. I have been working on getting a sanction for the Capital City Competition that we will hold in November.

 - b. Advanced Report- Emily Zahn
 - i. Our Fall session registration was due on August 27 th . We started our session on August 28 th .
 - ii. Fall session will run through November 2 nd .
 - iii. The next test session will be October 13-15, we have the dance partner and judges secured for this test session.
 - iv. We will also be holding a smaller test session November 3 rd , this is the same weekend as our competition so we are able to use some of those judges. This will be for moves, freeskate and lower dances if skaters are interested.
 - iv. I have updated the announcement for our competition and secured a referee and accountant. I am still working on getting the sanction.
 - v. We have a new check in and out process for the advanced skaters. We are hoping this will help with tracking skaters time, and verify they are registered for the sessions they are skating.

 - c. Synchro, Becky Gallion
 1. We had a GREAT camp week July 31-August 4. HUGE thank you to all of the parent volunteers for helping make the camp such a success! I also would like to add a special thank you to Beth Deeter and Kayla Dykema for organizing the meals each day for the skaters. We ended the week with a fun lip sync/dance off competition and a picnic! The teams got so much accomplished and the coaches all feel it was a wonderful start to the new season.
 2. From August 16-18 I participated in my annual coach conference. It was virtual again this season. Topics covered mental training, new IJS rules and updates, roundtable discussions, and updates to the pipeline and new coaching accreditation procedures starting next season.

3. We have 3 new coaches on staff this season...Hannah Wilson, Kadence Rambur and Ethnie Zahn will be working with teams this year and I am excited to have them!
4. As of right now we are going to hold off on training pools...with our numbers the way they are on the higher teams our room on the ice is limited and it has become a safety concern. One thing we are looking into doing is some pre clinic classes in February if we can work something out with ice time. These pre clinic classes would be specific to team interest and include things that will be coming during clinic and try out week for the next season.
5. Invoices were sent out for team fees, a bit later than usual as we work out the kinks of communication between myself, bookkeeper and new admin. The bookkeeper invoiced for 2 months since it went out a couple of weeks later than usual, but did give 30 days for payment rather than 15. We will work on making this a smoother process in the future!
6. Thank you to the committee and all of the volunteers for helping make the cash calendar raffle a success again this season

4. President's Report, Maria Neset

- a. Update on board work for 23-24- board had a workshop in August to go through some milestones and made a checklist of what the board wants to accomplish through the year. Looking to hire a project manager- Role would be to document processes. For example, the process of testing. When
- b. Advanced Coach Contract- This is something the board should be reviewing or at least supporting Emily in making revisions. There are some requests to make some changes to the contracts. Will do an addendum to the original contract. Emily is working with the coaches as to what the language we are comfortable with. Specifically line item 6.

5. Safeskate Report – Stephanie Longie

- i. Next project is to double check that all coaching staff is compliant as well as Team moms and managers

6. Old Business

a. Dasher update – Ashley Wangler

- i. Hockey has been doing everything thus far and things got off track. No money was collected for any of the dashers in 2022, therefore we will not be getting a check for last year
- ii. They have collected for this year (estimate is 12,000). The goal is to have dashers installed in October for this years advertisers
- iii. The current set up is that 45% goes to BHB 45% goes to BFSC and 10% goes to Parks and Rec after the installation is paid for. An email will be sent to the club looking for business that would like to purchase a dashboard.
- iv. The goal would be to pay BFSC for 2023-2024 season, Jan of 2024
- v. I asked what we can do as a club to help. She asked that we be in charge of the install. At this time, that would mean finding and installer as the past one went out of business and then every year prior to October contacting them to update based on the new contract. Ashley Wangler and Amy Steiner will work on this.
- vi. Discussed creating a google spreadsheet that a representative from our club can access to be able to see who we have for advertisers and their status on payment. There are several that have dashers up that aren't responding and will get covered up this coming season

b. Letter of request from Bismarck Hockey to write a letter in support of a multi use sports facility. They are applying for a grant from the Department of Tourism. It was agreed upon that we should support this with a letter. Maria will send a draft to the board within 24 hours.

7. Public Comment

- i. Interest was expressed in the project manager position
- ii. Website needs edits- Need to get Kareen off for safe sport and put Stephanie on there. Board of Directors needs to be updated. Confirm competition dates as well as testing dates are listed.

8. Next meeting : TBD

Sept 21 at 5:45 at VFW

Meeting adjourned at 7:50pm