

Bismarck Figure Skating Club Board Meeting Minutes

Tuesday August 2, 2022

5:45pm
Capital Ice Complex

Members Present: Erin Jacobson, Jen Rambur, Tasha Scott, Maria Dwyer, Ashley Wangler, Stephanie Longie, Michael Gill, Jacy Hamlin, Keylee Hertz-Barnett, Gretchen Masset, Kareen Hopfauf, Leslie Hollevoet, Jenny Renton, Dustin Hollevoet, Jenny Renton, Kendra Steiner, Jed Steiner, Tina Dendy, Missy Theel, Justin Theel, Briana Fluhrer, Kristy Hamar, Emily Zahn, Caryn Iverson, Laurey Hyland, Michael Jacobson, Dan Keith, Maria Neset via zoom

1. Meeting was called to order by president Erin Jacobson at 5:46pm
2. Approval of Minutes from last meeting: Jen Rambur made a motion to approve the minutes and Maria Dwyer seconded the motion. Motion carries.
3. Treasurer's Report, Tasha Scott—
 - a. Tasha went over check details as well as balances for each account.
 - b. Benches asked to be installed in coaches office. Quote received at \$3,100.75. Emily is going to look into if the rink will allow us to get a second quote elsewhere as well as a quote on a U shaped bench rather than L shaped. Motion made by Jen Rambur to approve the Treasurer's report and Stephanie Longie seconded the report. Motion carries.
4. President's Report, Erin Jacobson
 - a. met with Parks and Recreation they are wondering what we might be willing to give. Can we pledge what we have in the past? They would like to meet with Erin, Emily and Becky in regards to how the club will benefit from the donation.
 - b. Member at large position open will be appointed after todays meeting
 - c. Treasurer position open will be appointed after todays meeting.
5. Director's Reports
 - a. LTS, Emily Zahn
 - i. We finished our summer LTS session on July 18th . We had a great summer, classes sizes were a bit smaller than during the year, which is usual, but there was some great progress made by the skaters.
 - ii. Our fall session is the next session of classes and that will start in September, registration will be out in a few weeks.
 - iii. Jump harness, Missy Theel presented bid to upgrade harness, current ones are taped together. Not up to safety standards. Coaches propose we get three for the different rinks. Quote \$1,500 each. Jen Rambur made a motion to spend \$4,500 for 3 upgraded harnesses for the rink Stephanie Longie seconded the motion. Motion carries.
 - b. Advanced, Emily Zahn
 - i. We completed our summer test session on July 21 and 22nd . Thank you to the volunteers and to the testing chairs for all of the work that is put in to make these test sessions possible. It was a good test session for the skaters.
 - ii. We are finishing our last week of summer ice. We have 21 skaters attending the Robin Lee competition this weekend. Good luck to all our skates and coaches.
 - iii. I am working on getting the fall registration put together so registration can be open in a few weeks.

c. Synchro, Becky Gallion-

- i. Our annual synchro choreography camp will be held the week of August 8th . All 9 teams will be on the ice learning their new programs for the upcoming season
- ii. This summer I will participate in a two part online continuing ed program for the upcoming season. The first part was held in July and the second part will be in August.

6. Safeskate Report - Stephanie Longie

- a. Stephanie Longie is taking over Safeskate. Reminded group that all board members have to be safeskate certified. All girls that are turning 18 have to complete the athlete training portion of safeskate. When advanced parents go into Safeskate to check if you are done with everything for this season look to the upper right hand corner of the page by your name. Everything should have a green check mark EXCEPT the last one that says LTS (learn to skate). That one will have a red circle. That is ok, you can ignore that red circle. Stephanie is going to attend an EMS webinar and will report back.

7. Committee Reports

- a. Finance Committee-Formed about 2 years ago. The committee meets to discuss how the corporate sponsorships are working and they vote to approve unplanned expenses that may incur when the teams are at competitions. In 2020 the committee made the decision on how fees were reduced during that COVID year. In the past no board approval was needed. This season the committee has met several times and decided they are giving exclusive rights to gold level sponsors not allowing competing businesses to also be Gold Level Sponsors. The committee did propose that anyone can give anything they want but they cannot both have the benefits of the Gold Level Sponsor. It was mentioned that the club came across this same scenario in the past with competing car dealerships. The committee does not want to change their rules in the middle of the year. DK Ortho requests to be a sponsor and questions what options the club would have for his business. Finance committee states they have options to present to DK ortho after the meeting.

- b. Any other committee- no other reports

8. Old Business

- a. Volunteer Requirements- Each event will have a volunteer requirement. Each event will have a volunteer chair to put the list together. If the volunteer hours are not met there will be a charge. You only need to volunteer if your skater is involved with the event. Bill will be sent out if you do not volunteer. Money would go towards each event to offset the costs for that event. \$50 testing, \$50 synchro comp and \$100 ice show would be the charge if the family does not volunteer. One parent from each advanced family needs to have safeskate. Coaches and their families will be excluded. Team mom does not count as volunteer hours except at the Bismarck synchro comp. There will be enough spots for each family for each event to sign up. These requirements will start at the October test session.

9. New Business

- a. First International Bank and Trust-move into next months meeting so that we have time to get a new treasurer and do some more research.

10. Next meeting: September 15 at Capital Ice Room C

Meeting adjourned at 7:02 pm

After meeting adjourned it was noted that Maria Neset proposed discussing the process of approval for the work of the subcommittees 5:45 September 15 at Capital Ice Room C

The board met following the meeting and selected Missy Seifert to fill the Treasurer vacancy and Gretchen Massett to fill the Member at Large vacancy.