

BISMARCK FIGURE SKATING CLUB ANNUAL MEETING MINUTES

Monday June 20, 2022

5:30 p.m. Social, 6pm Meeting

**Jaycee Centennial Park
321 E Century Ave**

Members present: Tasha Scott, Denise Nelson, Michael Jacobson, Stephanie Longlie, Jen Rambur, Calvin Kingsley, Ashley Wangler, Emily Zahn, Becky Gallion, Josh Gallion, Roberta Nyhus, Missy Hetland, Caryn Iverson, Kareen Hopfauf, Tina Dendy, Lori Haar, Dina Papalichev, Riley Scott, Amanda Crane, Erin Jacobson, Jarred and Ashley Schwark, Nick Wangler, and Jenny Renton.

1. Meeting was called to order by president Calvin Kingsley at 6:02pm
2. Approval of Minutes from last meeting: Stephanie Longlie made a motion to approve the minutes and Missy Hetland seconded the motion. Motion carries.
3. Treasurer's Report, Tasha Scott went over check detail as well as balances in each account. Stephanie Longlie made a motion to approve the treasurer's report and Jen Rambur seconded the motion. Motion approved.
 - a. 2023-2024 Budget
4. Director's Reports
 - a. LTS, Emily Zahn We have had another great year, and our numbers continue to grow! Summer of 2021 we had 86 skaters registered. The fall session had 127 skaters registered, winter session 1 had 141 skaters registered and winter session 2 had 194 skaters registered. After the winter sessions were over, we started practice for Ice Show. We had 83 Learn to Skate skaters registered to skate in the Ice Show this year. Practices went very well, and the skaters did an amazing job in the show. I once again had help from Laurey Kooker with putting programs together and help behind the scenes. The skaters had a great time in the Ice Show. April was the start of our next session with 183 skaters registered. We held our competition in November this season. The skaters all did a great job and again, we had great parent volunteers to help and make the competition run smoothly. Thank you to the wonderful coaching staff and parents!
 - b. Advanced, Emily Zahn The advanced program grew again this year with 11 new skaters coming into the advanced program in the summer of 2021. The skaters have worked extremely hard this year to achieve many goals. We had 24 senior or gold level tests passed this year. We held our test sessions in person in July 2021, October 2021, our first virtual test session in December 2021, in person in February 2022, and May 2022. We had skates attend the Maplewood competition, St. Cloud, Minot, and Bismarck. We had 143 skates registered for our

Bismarck Competition, the skaters did a wonderful job! This has been another great year and the skaters have worked extremely hard to achieve so many goals over this year. Thank you to the coaches that give their time and energy to the skaters to help reach these goals and to the parents for supporting their skater's.

c. Synchro, Becky Gallion The 2021-2022 season was a busy and successful one for Capital Ice Synchro. We started the season with a bit of uncertainty as the COVID virus continued to infect the United States. As we had the previous season we kept things moving forward the best we could despite the various obstacles of illness, guidelines, rules and testing.

We had 9 teams represent the Bismarck Figure Skating Club at various events and competitions throughout the state and also throughout the United States. The teams competed throughout North Dakota, Minnesota, Michigan, California, and Colorado. This season marked our 11 th consecutive trip to the National Championships. It also was our 7 th consecutive finish on the national podium. Our juvenile team returned to the nationals stage representing our club with a top 5 finish.

The teams could not have had the successful season they had without our amazing parents, team moms, managers and coaching staff. Special thanks to Rachel Schuehle, Aubrie Steinwand, Hayley Trom, Selena Morris, Karly Knudson, Emily Zahn, Hannah Wilson, Riley Scott and Adriel Vetter for putting in so many extra hours and time with the teams to make this a great year for everyone. Also a huge thank you to our club administrative assistant, Jen Renton on all of her help with hotel, flights, buses, clothing orders, etc. She helps everyone in any way she can and it is greatly appreciated by all of us involved with Capital Ice Synchro.

As a program we have had a great year with other activities including our annual cash raffle, Christmas party, synchro sisters, team pictures, November exhibition & charity drive, car washes, synchro celebration, pool party, and numerous team parties and team dinners. We had some wonderful trips and fun memories and continue to keep everyone informed of pictures from these team moments via our private Facebook account.

We also held our 2nd annual synchro competition! Special thanks to Jen Rambur and Jenny Renton for helping lead this event for another year and to all of the volunteers for helping make it a success!

We have now begun our 20th season with 9 teams and over 130 skaters! We plan to have a slogan and clothing order to document this occasion!

Special thanks to our board and parents! Thank you for all of your volunteer work this past season. I appreciate everything you all have done to help Capital Ice Synchro succeed.

Special thank you to our team moms and managers who help me out on a daily basis with emails, texts, and organization. I am looking forward to an amazing 2022-2023 season!

5. SafeSport Report – Kareen Hopfauf : Stephanie Longlie will be taking over Kareen Hopfauf as the Safe Skate representative. All skaters that will be 18 will need to take the Safe Skate. Kareen and Stephanie would like to meet with the skaters to talk about safe skate rules such as no phone in the locker room. Kareen would like to place on the website the option to transfer US Safe Sport certification to Safe Skate (from another sport).

6. President's Report: Thanked the club for being a positive experience for both him and his family. He enjoyed this experience and wanted to wish the new president luck.

7. New Business

a. Vote on Bylaw changes

Section 2.7 Duties of the Treasurer contains the following:

There shall be an audit done at the end of the treasurer's term or when requested by the board of directors.

The vote will be for one of these three options:

Option 1. Change the bylaw to read *"There shall be an audit when requested by the board of directors."*

Option 2. Change the bylaw to read *"There shall be an audit every 5 years or when requested by the board of directors."*

Option 3. Don't change the bylaw, leave as is.

Option 1 was the majority with 19 votes.

b. Vote on whether to pledge money toward a third sheet of ice at VFW: We will give \$250,000 over the next 10 year pending favorable response from Bismarck Parks and Recreation.

Passed with 19 yes votes.

8. Election of Officers

a. President: Gretchen Masset, Erin Jacobson (Erin Jacobson was elected)

b. Secretary: Ashley Wangler (Ashley Wangler was elected)

c. (2) Member at Large – those who have expressed interest:

i. Dina Papalichev, Maria Neset, Maria Dwyer, (Maria Dwyer and Maria Neset were elected)

9. Volunteer Committee met and came up with the proposed plan:

Proposal for Advanced Families:

- Every mom with an advanced skater needs to have safe skate
- Background will be required if you want to volunteer to be in a locker room
- Volunteer Chair for each event – Testing, Advanced/LTS Comp, Synchro Comp and Ice Show
- They will be responsible for tracking who does and does not volunteer
- Outreach to those who have not signed up prior to billing
- Submit names to Tasha & Amber for billing after event
- Test Sessions
- 1 spot required per family per session that your skater is testing in
- Cannot sign up for additional spots remaining until the day before the

test session

- Billing starts when people have to sign up for multiple spots
 - Explain spots (maybe in the emails/signup)
 - Skaters in grades 7 and up can volunteer to run music/announce to fulfill the family requirement
 - Bill for not volunteering their time - \$50 per session
 - Cannot register for next test session until fee is paid
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- Individual Comp Advanced and LTS & Synchro Comp
 - 1 spot required per family for individual & synchro comp
 - Those who do not volunteer for Individual would then be first to volunteer for synchro
 - Send the synchro comp sign-up to the non-volunteers from the individual comp first to fill the spot
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- Allow 72 hrs (3 days) to sign-up and if not then start tracking towards billing
 - Billed amount for those not volunteering - \$50
 - Cannot register for next skating opportunity until paid (lessons, comps and etc.)
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- Ice Show – will include Advanced and LTS Families
 - Everyone must be volunteering – 1 spot required per family
 - When signing up for ice show we need to include language that talks about volunteer requirements for being a part of the show – LTS & Advanced
 - Allow families to click on 2 or 3 different areas that interest them
 - Billed amount for those not volunteering - \$100
 - Cannot register for next skating opportunity until paid
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- Fundraisers
 - Advanced & Synchro– Plant Perfect, Butter Braids, Pizza
 - Have teams responsible for so many parents for each piece (example: Chips families unload truck, Crystal parents collect forms) – plan around ice time if possible
 - Jenny will work with team managers to accomplish this

Things to Note:

- It's hard to put a number around total hours for each family
 - We don't want someone putting all of their hours in on one thing and then not being available later
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- Exclude Coaches/Directors and their families
 - They are putting in hours at each event anyway
 - We cannot trade extra volunteer hours above the requirement for \$ off of fees – this is illegal per USFS rules

10. Schedule Next Board Meeting: Tuesday August 2 at 5:45

11. Adjourn at 7:03pm