

**Bismarck Figure Skating Club Annual Meeting Minutes**  
**Thursday June 17, 2021**  
**Jaycee Centennial Park Leadership Hall**

Members Present - Tasha Scott, Steph Longie, Emily Zahn, Jen Rambur, Calvin Kingsley, Mike Jacobson, Missy Hetland, Becky Gallion, Kareen Hopfauf, Keylee Hertz Barnett, Val Kingsley, Roberta Nyhus, David Nyhus, Jenny Renton, Ashley Wangler, Nick Wangler, Kyle Debertin, Stacey Hanson, Amber Wilson, Andy Hetland

**1.)** Call meeting to order 6:02pm.

**2.)** Approval of Minutes from last meeting. Mike made a motion to approve the minutes Lucas 2nd. Motion approved.

**3.)** Treasurer's Report- Tasha went over the check detail, We ended the year \$44,714 positive plus the \$15,000 grant from Parks and Rec.

Tasha will follow up with Hockey in regards to the board advertising fundraiser.

Lucas made a motion to approve the General Budget, Steph 2nd, motion approved.

-Duck Race Budget - With the excess in the duck race account, Chips, Connection, Chill and Crystals will have mount raised reduced by 50%. This will be to help cover costs for Porter(Chips, Connection & Chill), Sectionals(Chips, Connection, Chill & Crystals), Nationals(Chips & Connection if qualify), another competition for Chips.

Chips -\$2,500

Connection -\$2,000

Chill -\$1,250

Crystals -\$850

All other teams \$250

Cross skaters an additional \$250

**4.)** Directors Reports

**a.)** Learn to Skate - Emily -

**June 2021 Year End Learn to Skate Report**

Even though this was a crazy year it has gone great, and the skaters have been so wonderful and flexible with schedules! Summer of 2020 we had to really minimize the size of classes die to the fact that we could only have 15 skaters on the ice at a time. We scheduled only two weeks of lessons at a time, due to the COVID rules constantly changing. We got back to a more normal schedule in the fall. We ha 119 skaters registered for lessons. The winter session 1 had 158 skaters registered for lessons and winter session 2 had 182 skaters registered. After the winter sessions were over, we started practice for Ice Show. We had 76 Learn to Skate skaters registered to skate in the Ice Show this year. Practices went very well, and the skaters did an amazing job in the show. I had help from Laurey Kooker again this year with putting programs together and help behind the scenes. The skaters had a great time in the Ice Show. April was the start of our next session with 180 skaters registered. We also held our annual competition in April. We had 61 skaters registered for the competition. The skaters all did a great job and again, we had great parent volunteers to help and make the competition run smoothly. We had skaters attend form Minot, Watford City, and Hazen. With all the uncertainty around COVID, this year has run smooth, and we had a great turn out of skaters. Thank you to the wonderful coaching staff and parents!

**b.)** Advanced - Emily -

## **June 2021 Year End Advanced Report**

The advanced program grew again this year with 11 new skaters coming into the advanced program in the summer of 2020. The skaters have worked extremely hard this year to achieve many goals. We had 12 senior or gold levels passed this year and 17 in 2019. We had our test sessions in July 2020, November 2020, March 2021, and May 2021. Of those four test sessions we had 579 tests taken and 487 tests passed!! 10 of those passed tests were passed with honors! Amazing skating by our skaters! Unfortunately, this year we did not have much for a competition season. Minot did hold a competition in January that our skaters attended. Again, over all this year has been great and the skaters have worked extremely hard to achieve so many goals over this year. The skaters and parents have been flexible with schedule changes and registration changes. Thank you to the coaches that give their time and energy to the skaters to help reach these goals and to the parents for supporting their skater's.

c.) Synchro - Becky -

### **Capital Ice Synchronized Skating Agenda June 2021**

Well...what can we say about the 2020-2021 season that has not been said already...some things I learned about our skaters and coaches this season is that they are passionate, resilient, and ready to take on whatever comes their way! This year was a roller coaster in every sense of the word and we did our best to squeeze those lemons as hard as we could to get every ounce of lemonade out of them that was possible. We were able to run the synchro program in somewhat of a normal fashion with minimal disruption and no known transfers of the virus amongst skaters. Some of the highlights....

We had 8 teams and over 120 skaters representing our club ALL season long! No one gave up on us, no one quit, despite all the adversity the skaters kept pushing through and working hard! We competed virtually for the first time and learned the ins and out of videography, best angles, how many run throughs were needed for a clean video, and how to adapt and change videoing dates when skaters became sick or quarantined. Virtually our teams competed at the Dr. Porter Synchro Classic, the Colonial Classic, Tri States, and Synchro Illinois. All teams placed in the top 4 in all of their virtual events. Considering they were competing with teams from around the country everyone did extremely well!! We also tried some new things such as the Chips jumping into the Junior event for a couple of competitions. With some minor adjustments to the program they did quite well winning 2 bronze medals and in their final event they competed and beat teams from many different countries. It was a fun experience!

A BIG highlight of the season was that we held our first in person competition. We have not had a synchro competition in Bismarck in over 20 years!! During a pandemic year of all things...everyone pulled together and we provided a safe environment for the clubs and teams that attended. Special thank you to our competition chairs Jen Rambur and Jenny Renton along with all of the parents who chaired committees and helped make the competition go off without a hitch!! We were one of only three full synchro competitions held in the entire country this past season. So proud of our club and skaters for this effort. Having the event televised with live scoring was the icing on the cake!

Another big highlight was that our synchro skills teams DID get to travel to a competition in Minot! It was fun to be on the road again and I think everyone had a fun time being able to compete in person one more time.

The teams could not have had the successful season they had without our amazing parents, team moms, managers and coaching staff. Special thanks to Rachel Schuehle, Aubrie Steinwand, Hayley Bortke, Selena Morris, Karly Knudson, Madi Skager-DeMott, Emily Zahn, and Shea Theel for putting in so many extra hours and time with the teams to make this a great year for everyone. Also a huge thank you to our club administrative assistant, Jen Renton on all of her help with everything! She helps everyone in any way she can and it is greatly appreciated by all of us involved with Capital Ice Synchro.

Even with COVID we were able to keep a few of our favorite traditions alive with some minor adjustments. We held a duck race raffle, we had mini team Christmas parties at the rink and did some small team gifts instead. Although we had to cancel our exhibition and pep rally we were able to get full team pictures of every team thanks to the flexibility of Platinum Photography and our team moms and managers. We had mini synchro sister days throughout the fall instead of one large day. We were able to get together as teams to watch our virtual events and had a fun end of season celebration in 2 groups instead of 1 large group this year. We made the best of it, but the coaching staff can't wait to get back to traveling with this fun group of skaters and parents!! Despite everything we have had fun memories and continue to keep everyone informed of pictures from these team moments via our private Facebook account.

Our aspire teams have just finished our first ever spring training part of the season. They will now have a 6 week break until August 2<sup>nd</sup> when we start our annual choreography camp! Our IJS teams will finish up spring training at the end of June and then have a month off until August 2<sup>nd</sup>. This year we will have 9 teams and over 130 skaters in the program and we could not be more excited!! We will look into adding the Champion"chips" in the fall. If we decide we have enough skaters we will be looking at over 140 skaters and 10 teams! We are very happy our program has continued to grow and the skaters continued to improve despite the pandemic.

Synchro continues to be a great feeder program to introduce beginning skaters to the world of competitive skating. In the last several years nearly 100% of all skaters that move into our advanced competitive program first start in the synchronized skating program. It has shown to be a great resource and sport to encourage our skaters to further pursue their love of skating while making lifelong friends with both skaters and parents.

Special thanks to our board and parents! Thank you for all of your volunteer work this past season. I appreciate everything you all have done to help Capital Ice Synchro succeed. Special thank you to our team moms and managers who help me out on a daily basis with emails, texts, and organization. I think we all are looking forward to a much more normal 2021-2022 season which includes traveling, team meals, and seeing other teams in person again!

**5.) Safesport - Kareen**

6/17/21  
Denise

Reminders: Safesport Compliance it is a 2 component certification.

1. Safesport courses- you take online
2. Background check - through USFS and National Center for Safety Initiatives

When a member is notified they are not compliant or they notice in their USFS account, the member needs to log into their USFS account and look which they are non-compliant in. There will be a green check or a red X. Red X by either means that has expired.

Safesport is due ANNUALLY. New Season begins June 1<sup>st</sup> each year. Depending on when you completed courses will tell you when to renew. Online will not let renew until the next day from expiration date.

Background Checks are good for 2 seasons. If you applied in 20-21 you will be good next season as well.

Those that have transferred any of the above from US hockey please verify both have not expired.

As a chair I do not have access to members info other than on USFS website under club compliance. Everyone that has a account should be able to pull up list.

Instructions: Log in, click on 3 bars on top left, click clubs, click on club compliance, select full compliance report and the year we are in. At the top are the categories, look under the category you are in. Example general (volunteers), board members, synchro team volunteers etc. It should list the date and year it expires.

Problems: NCSI and USFS has sent out emails regarding background checks. About 8300 members

I have confirmed this with Denise Kay at USFS. NCSI will ask you to fill out a recheck questionnaire. When completed USFS will send a confirmatory email with your file number. Please save this.

Apparently in the background checks there was a box that should have been checked so they could be used for the following season.

You will receive a email the beginning of the month of when it would have been due. So if due in July would receive 7/6

Changes: Effective July 1<sup>st</sup> 2021 all club personnel employed for wages or salary will require compliance. Background bi-annually and safesport annually.

I can't stress this enough. Please log into your USFS account periodically and verify you are compliant. Especially at the start of a new season. On behalf of Bismarck Figure Skating Club, thank you for volunteering! We couldn't do anything without all our fabulous volunteers!

## 6.) Presidents Report - Amber Wilson was hired as the BFSC Bookkeeper.

## 7.) Unfinished Business

### a.) Vote on Bylaw Changes

i. Section 3.5 Arrears for Fees: Any member in arrears for fees or other indebtedness to the Club shall be notified by mail or electronic mail by the treasurer ~~at their last known address~~.

- Approved by the membership.

ii. Section 3.3 Adult Members: The following shall be adult members of the Club and entitled to vote on each matter submitted to a vote of the members. 1. Each person who was registered in one of the Club's skating sessions during the previous twelve (12) months and who is eighteen (18) years of age or older; may not hold office. 2. Each parent or legal guardian of a junior member; may hold office. 3. Each person who is currently a coach, director or instructor of one of the Club's skating programs and who is eighteen (18) years of age or older; may not hold office. 4. A current or former USFSA judge, a former skater or former parent of the club; may hold office but no more than one board position may be filled by a member in this category.

-Discussion - Kiki asked what the purpose of this would be. In the past We have had a difficult time getting a qualified treasurer this would open the door to more people with experience and knowledge of the club if necessary.

- Approved by Membership

### 8.) New Business -

- Connection and Crystals would like to do the flamingo flocks again this year to help pay for crew necks and nationals shirts.

Lucas made a motion to approve, Tasha 2nd, fundraiser approved.

- Chips would like to do the McQuades scorekeeper and MOs snow shack to help pay for Crew Necks, Tank Tops, Earring, Nationals Shirts.

Mike made a motion to approve, Jen 2nd, Fundraisers approved.

### 9.) Election of Officers

a. Vice President – those who have expressed interest:

i. Jen Rambur (incumbent)

ii. Treasurer – those who have expressed interest:

i. Tasha Scott (1-year incumbent)

ii. Keylee Hertz Barnett

• (2) Member at Large – those who have expressed interest:

• i. Stephanie Longie (1-year incumbent) ii. Ashley Wangler

Voted in

- Vice President - Jen Rambur

- Treasurer - Tasha Scott

- Members at Large - Stephanie Longie, Ashley Wangler

**10.)** Next Meeting - August 17, 2021

**11.)** Meeting Adjourned - 6:52pm