

BISMARCK FIGURE SKATING CLUB BOARD MEETING MINUTES

Thursday November 12, 2020

5:45 p.m., Zoom Call

Members Present - Calvin Kingsley, Jenny Renton, Mike Jacobson, Melissa Hetland, Jen Rambur, Tasha Scott, Lucas Teigan, Steph Longie, Kiki Schatz, Missy Theel, Dana LaVallie, Stacey Hanson, Kareen Hopfauf, Tina Dendy, Suzanne Fuchs

1. Call meeting to Order at 5:46

2. Approval of Minutes from Last Meeting :Mike made a motion to approve the minutes from last meeting, Jen 2nd, Minutes approved.

3. Treasurer's Report, Tasha Scott

a. Treasurer's Report - Went through check detail. Tasha & Kit will make a separate line item in quickbooks for Capital Ice Competition. -after one more pay period We can apply for forgiveness for the PPE Lone. Tasha will do this when able.

-Tasha would like to order additional debit cards, from duck race account one each for Chips, Connection & Chill when We travel. One from the regular account for testing. She would only give these cards to team moms when we travel and have them return them when return home from trip. This will make it easier to track who spent what. This was approved, Tasha will order cards.

-Kalvin will talk to Mike about installing a mailbox at VFW.

-Suzanne asked about buying a Starbucks gift card with the clubs card and would use it to purchase the Judges Coffees during testing. She would purchase \$50 at a time. Board agreed. Jen made a motion to approve treasurers report, Mike 2nd, Report approved.

4. Director's Reports

a. LTS, Emily Zahn

~ We started our Winter 1 session on October 29th. We have 134 skaters registered for group lessons. 14 skaters registered for the power hockey class and 36 skaters registered for private lessons. Last year at this time we had 150 registered for LTS group lessons and power hockey class, so our numbers are pretty close to the same.

~ Wednesday private lessons and Thursday group lessons have now moved down to CIC. We will be rotating rinks each week, just like the past years.

b. Advanced, Emily Zahn

~ We had our November test session last weekend. The test session was very successful. Thank you to all the parent volunteers, without the help from the parents we would not be able to have our test sessions run as great as they do. Also thank you to the Test Chairs. We were compliments on our volunteers from one of the judges, she stated that she has never seen so many parents willing to help. I also heard great things from one of our out of town skaters, they thought the hospitality of the BFSC was amazing and they can't wait to come back again.

~ We started our Winter session on Monday, November 9th. We have 78 skaters registered in the advanced program.

~ Afternoon sessions have moved down to CIC and will rotate between rink like we have in past years.

~ Saturday morning have been moved to VFW Rink 2. An email went out to the advanced skaters letting them know this change, and I have also updated the website to reflect this rink change.

c. Synchro, Becky Gallion

- a. The Chips, Connection and Chill will be competing in the upcoming virtual Porter competition event. We will record video on Monday, November 23 (chips and chill) and Tuesday, November 24 (connection). Parents are welcome to come and watch and cheer on the teams as they "compete" We will shoot multiple videos during their practices on those respective days and turn in the best result for the competition. More info. soon on this fun event!
- b. National synchro judge Mary Ann Wilcox will be flying into Bismarck on her way to the Minot test session on December 19th. I was able to reserve an hour of ice time that evening for her to come and watch the teams skate and give us a critique. The Chips, Connection, Chill and Crystals will skate that night and get feedback on the current progress of their respective programs. This is a tremendous opportunity. Special thanks to Jessica Rakness for helping get Mary Ann to and from Minot and to Barb Kohlman for letting us "borrow" Mary Ann on her way to Minot.
- c. The Maplewood competition was recently cancelled due to the University of Minnesota pulling their outside user rental agreements. It's disappointing to say the least but we will press on!!
- d. Because of the Maplewood competition being canceled each skater on Cubes Black will receive a \$120 credit on their statement in December. Each skater on Cascades, Cadence, Crystals, Chill, Connection and Chips will receive a \$170 credit on their statement in December. The amount varies a bit because Cubes

Black does not have the bus cost in their amount due. If a skater cross skates the statement credit is the same regardless if on 2 teams or 1.

e. At this time we are moving forward with the exhibition. Here are some things that will be a little different and realize things could change leading up to the exhibition. I have been in constant talks with Mike to make this work for the kids. Here is a brief run down. A note will go to skaters next week.

1. Every skating family at this time will receive 3 vouchers to give to parents/grandparents/siblings, etc to come and watch the exhibition on Sunday, November 22nd at 6pm. Mike has requested we stay at 25% or less capacity at VFW which is around 325 people. Spectators will be asked to wear masks and social distance.
2. We will NOT be doing a charity drive, meals, extra things, etc. that would cause any lobby congestion. Parents will be asked to come in shortly before the exhibition starts and leave promptly at its conclusion.
3. We will livestream the event on our private facebook page. It will not be broadcast on our public page at this time.
4. I have obtained 8 separate spaces for teams for hair, make up, and to put skates on and get ready. We will need to use the curling room so we will use bathrooms for changing for the team using that facility. Skaters will need hard guards!
5. We have simplified make up for the younger teams so it involves less face to face contact.
6. Skaters will be asked to wear masks while in their confined spaces and doing hair and make up as will team moms.
7. Skaters will be asked to not wear masks for their official team photo and when on the ice performing. Masks can be put on promptly after exiting the ice for pictures and performance.

We are working to keep this a safe environment for everyone while also letting the skaters have some sort of normalcy in their lives and have this moment to show parents their hard work. As I stated earlier more info. will be out next week. Trying to wait until the last minute in case there are changes with Parks and Rec facilities, capacity, etc.

f. We held a Zoom meeting with our referee Mary Ann Wilcox on Monday evening. We will soon be working to set up committees, etc for the competition. We need lots of help and have some great people in the club we know we can lean on! We have been able to obtain almost all of our

If Team Moms/Managers have Safesport & background check done through Hockey they can go onto the website & have it transferred to

USFSA

5. President's Report

- a. SafeSport Signage was put up at the rinks
- b. Park Board Meeting : Calvin attended the last Park Board Meeting along with Curling and Hockey.

6. Unfinished Business

- a. -Gaming - Jill & Aaron are still trying to find a business to start with. Everything else is in place and ready to go.
- b. -Advertising Committee - We will put a call out for volunteers to head this up. Mike Jacobson discussed using high school students help with this as part of their Club/Class. If We don't get more volunteers Mike will look further into this.

7. New Business

a. Advanced Testing:

- there was discussion at The Board retreat to put testing on entryeeze so make it an easier. Suzzanne said that Mikel had a hard time tracking the payments through entryeeze. Tasha will discuss with Kit. Scheduling through Entryeeeze was difficult so Suzzanne would do her own schedule still. Need to make sure parents know to pay the \$10 for food testing fee with a check so it is easier to track who paid. We will also have them sign a sheet saying they paid. Volunteers were better the last two test sessions with 7-12 grades able to help with announcing. Parent asked about the \$50 fee being per test season not per test. Suzzanne said she has not enforced per test only \$50 per test session. Suzzanne will change it on the form. Michael Bauer, one of the judges, asked that in March, we bring in a 4th judge as it will be a large test session and with only 3 judges it gets very long. Board agreed.

b. Volunteers -- Jen will put together a committee to figure out how many hours each parent would be required to volunteer & what We all need volunteers for.

c. Duck Race -- Tasha made a motion to pay up to \$4,000 from the duck race account to help the Capital Ice Synchro Competition for this year only. Mike 2nd, Motion approved. Budget - Jenny and Tasha will work together to get a Duck Race budget to the board.

d. COVID Items -- Calvin got an email from a concerned parent who would like skaters to wear masks at all times. Lots of discussion, each board member discussed their feeling on making masks mandatory at the rink. Most felt skaters should wear them when they are not skating or at off ice. Discussion about following BPS and USFS guidelines. Tasha

made a motion that We strongly recommend everyone entering the building should wear a mask at all time other than during Skating physical activity. Mike 2nd 5 yes votes 1 no, motion passed. COVID Policy Review- DOH is no longer contacting close contacts. BPS does not notify BFSC if skaters are close contacts at school. We had a skater who had been tested but still came to the rink for testing. Emily is in the process of contacting those who she came in contact with. Skaters must provide documentation of being cleared before they return to the rink when they test positive. Skaters must also fulfill DOH suggested quarantine before returning to the rink if they are a close contact or living in the same house as someone who tested positive. Skaters must contact Emily if they are a close contact or living in the same house with a person that has a positive test. If awaiting test results they must follow DOH guidelines. Calvin will edit guidelines and send to board for review

8. Next Meeting: 12/10

9. Meeting Adjourned at 7:44pm