

BISMARCK FIGURE SKATING CLUB BOARD MEETING

Thursday August 13, 2020

Thursday, 5:45 p.m., VFW Curling Room

Members Present: Calvin Kingsley, Jen Rambur, Tasha Scott, Lucas Teigen, Denise Nelson, Michael Jacobson, Missy Hetland, Stephanie Longlie, Emily Zahn, Becky Gallion, Kiki Schatz, Lori Haar, Stacey Hanson, Eric Appiah

1. Call meeting to Order & Roll Call

The meeting was called to order at 5:46pm by president Calvin Kingsley.

2. Approval of Minutes from Last Meeting on July 9

Jen Rambur made a motion to approve the minutes and Mike Jacobson seconded the motion. All were in favor. Motion carries. Minutes to be sent to the club members.

3. Treasurer's Report, Tasha Scott

a. PPP loan for \$28,200. We have 24 weeks to spend at least 60% on payroll and 40% on rent in order for the loan to be forgiven. Tasha Scott made a motion to approve the PPP loan and Denise Nelson seconded it. All were in favor and motion carries.

b. Tasha went over the bank balances and check detail report. Jen Rambur made a motion to approve the treasurer's report and Stephanie Longlie seconded it. All were in favor and motion carries.

4. Director's Reports

a. LTS, Emily Zahn August 2020 – Learn to Skate Report

I. Fall registration is being finished up and registration will open next week Monday. The session will run from Sept. 10th – October 18th. I have sent in an add to be put in the Friday Flyer that will come out August 28th.

b. Advanced, Emily Zahn August 2020 – Advanced Report

I. We had a very successful testing session in August. Thank you to all the volunteers and to our test chairs. Also, a big thank you to Becky for covering for me in my absence.

II. We had a coach meeting on Aug. 28th. All coaches attended and we had some great discussion.

III. We have scheduled an extra week of ice August 17th. All ice time will be at CIC.

IV. The fall advanced schedule came out this week. We will be starting on August 24th. There are few changes in the schedule this year. The first being that all sessions are open to all levels. It was discussed at our coach meeting that all coaches liked the open session. It gave more options for all skaters and we felt that the skaters were working and moving more. The second big change that was made is that there is a 2:45 pm session

Monday, Tuesday, Wednesday, and Friday. We felt that we would potentially have skaters utilize this session more with how the school year will be run. The week of August 24th there will not be Tuesday or Thursday morning sessions. There will be Saturday morning that week. Also, all sessions will be at CIC. We will move to VFW Rink 1 August 31st.

c. Synchro, Becky Gallion

- I. Some changes were made to the August calendar and plans due to the COVID virus -Had to cancel our synchro camp week – in part due to ice show and in part due to the virus -Making up some time with ice this week during the hockey camp (thank you Mike!) -We will not be doing a pool party this summer because of the rising numbers in Burleigh County due to COVID -We will not be holding a synchro banquet due to the COVID virus. Coaches will discuss plans for Taylor award and let the individuals know through email and then post on facebook. We will also vote for Team mom of the year, another very important award!
- II. All programs have been started for teams!
- III. I have my annual conference this weekend starting Friday afternoon through Saturday.
- IV. We will be holding fall team meetings for each individual team in September.
- V. It was brought to my attention from a fellow director in discussing some of the loans/grants given out through COVID that our club could still qualify. However we only had 1 day left to fill out the paperwork. I was able to get in touch with Tasha and get her some of the info. needed. Huge thanks to her for pulling it all together the next morning with our payroll people. Sounds like we are qualified and will be receiving some funds! Thank you Tasha!

d. Ice Show, Becky Gallion

- I. I polled the ice show chairs the Saturday before the show about some alternative options for the show. The Burleigh/Morton numbers were not great and I felt we needed a new plan for the show. After discussing some different options we all 5 came to an agreement on just specialty numbers and 2 parents of each skater being allowed into the rink for the show.
- II. I feel we had a safe and successful show and all the skaters were able to highlight the programs they had worked so hard to get ready back in March.
- III. Thank you to the ice show chairs and coaches for helping get everything together for the skaters!
- IV. Partial refunds will need to be discussed for Learn to Skate and advanced

5. President's Report

- a. Calvin met with Parks and Rec. regarding SafeSport signage, work is underway to get signs posted outside locker rooms.

- b. Calvin also met with Parks and Recreation about lost ice time and they will reimburse BFSC \$10, 982 for lost ice time during the shutdown earlier this year.

6. Unfinished Business

a. Standing Committee Reports

- I. Advertising – Eric Appiah has volunteered to become the advertising committee chair and will meet with Aaron Stenberg and report back at the next meeting.
- II. Charitable Gaming: Tasha sent documents to Aaron Stenberg and Jill Stenberg to apply for a charitable gaming licence

7. New Business

- a. BFSC Hall of Fame idea – David Vetter will come to the next meeting to talk about a figure skating hall of fame.

b. Ice Show Reimbursement Discussion

- I. LTS: If you would like a refund for the ice show, you will need to fill out the paperwork and mail to the po box, or drop off at the box at the rink. The amount of \$25 was approved by the board for skaters in basics and freeskate. If you don't fill out the paperwork, we will assume that it is a donation to be given back to the club. Mike Jacobson made a motion to approve this refund and Missy Hetland seconded it. All approved and the motion carries.
- II. Advanced: For advanced skaters without a specialty number (only in the opening and closing number), if you would like a refund of \$35, you will need to fill out the paperwork and mail to the po box, or drop off at the box at the rink. If you don't fill out the paperwork, we will assume that it is a donation to the club . Stephanie Longie made a motion to approve this refund and Denise Nelson seconded it. All approved and motion carries.

- c. COVID-19 Policy Discussion: If a skater or a person in their household tests positive for COVID 19, a letter will be required from the department of health that says they are cleared to return to practice. Please give to the appropriate director, Emily Zahn for skating. If someone in the household gets tested, please follow the department of health policy.

8. Next Meeting: 9/10

9. Adjourn at 7:23pm