**Bismarck Figure Skating Club Board Meeting**

**VFW Pro Shop**

**March 12, 2020 5:45pm**

**Members Present:**

Patty Schock, Kiki Schatz, Lucas Teigen, Kareen Hopfauf, Kalvin Kingsley, Jen Rambur, Mike Wald, Michael Gill, Jacy Hamlin, Jenny Renton, Chad Teske, Kit Ebach, Julie Fedorchak, Tasha Scott, Travis and Amber Wilson, Emily Zahn, Becky Gallion

1. The meeting was called to order by president, Julie Fedorchak at 5:45pm.
2. Approval of February minutes, Kalvin made a motion to approve the minutes. Jen seconded the motion. All were in favor. Motion carries. Minutes to be sent out to club members.
3. **Treasurer’s Report:**

Patty read through profit and loss statements, reviewed bank balances, and money market balance.

Synchro is over budget. Questioning if something is missing or monies are under different items. At this time, profit and loss is only showing what has been invoiced for synchro. Discussion resulted in Kit looking back into advanced and synchro and moving advanced memberships that may have been placed in the wrong document for billing. Advanced is about right on budget. Kit reported people are still making payments for Advanced, Winter session.

Julie asked about parent reimbursement from Maplewood and Fondy and getting it paid.

LTS finances: numbers are lower thus showing lower profit. LTS is coming in under budget overall, not counting April session and April competition. As noted above, still out on monies for April session and April competition. Kit thinks LTS comes in with an actual bill from USFSA.

Advanced finances: some expenses that have not come in yet such as testing, April, banquet.

Jen made a motion to approve the treasurer’s report. Kalvin 2nd the motion. Motion carries.

1. **Directors’ Reports**
2. **LTS:**

* Review numbers: Kalvin and Julie met with Emily today and discussed numbers and contract. Emily shared with them numbers fall off between snowplow sam and basics. She feels snowplow sam is not fun for the kids and not wanting to continue. Emily shared some ideas with Kalvin and Julie about this hoping more snowplow sam enjoy it and stay with the program. She feels it is a retention not quantity issue. She addressed not having enough ice but has enough coaches. Feels if SPS has their own ice and area it will open more ice for LTS/basics and freeskate levels. Challenge remains what SPS will get for freeskate ice as right now they have a ½ hour of freeskate ice after their lesson.
* Discussed long term calendar; some regarding testing and dates.
* Jacy suggested the parent and tot program Tuesday mornings and only need one coach which would be Emily. Julie reported Emily is looking at this.
* Ice show practices are going great. Finishing and cleaning up numbers.
* Received sanction for LTS competition in April 25. Completed the request to have Entryeeze do initial set up for registration. Few final updates and the registration will be open the evening of March 14th.
* Spring session has been created in Entryeeze and will open on March 14th.

1. **Advanced:**

* Test session went well. Congrats to all skaters who passed tests.
* 2 judges secured for Spring test session, working on securing a 3rd. Logan to come and partner with the girls for dance during Spring session.
* Skaters continue to work on ice show numbers.
* Times for spring session will remain the same as winter II session. Finishing up contract and plan to have registration opened by March 14, no later.

1. **Synchro:**

* Chill, Crystals, Cadence, Cascades, Cubes Black and Cubes Blue attended the Fargo Competition the second weekend in February. Great competition in Fargo.
* National send off for Chips went well. All teams skated. Some alumni came out to support the Chips. Thank you to Janice Vetter for organizing the after party for the team.
* Chips won silver at Nationals out in Rhode Island; 2020 National silver medalists. Highest score ever attained for the Chips at this level.
* It should be noted in the other main/largest divisions – Junior, Novice, and Juvenile the top 3 teams consisted of Skyliners, Hayden, Mini mates, and Teams Elite. Only in Intermediate did a different team break into that top 3.
* Synchro clinics Monday after the show and try outs will be the week of April 6th for all teams. An alternative tryout date will be Monday, April 13th for any skaters unable to attend their try out time. Plan to announce teams around April 18. New parent meetings will be set up accordingly. Info and sign up will be going out this weekend.
* Working to finalize a date for our Synchro Celebration, April 5 2-4pm.
* Competition – Bismarck Synchro Competition – tentatively set for February 6 and 7, 2021. Referee is already set – Mary Ann Wilcox. Already have 3 judges confirmed if able to get the ice. The sanction should not be an issue as this is being pushed through by head of synchro committee at US Figure Skating. At least 6 clubs so far confirmed to attend if this event is held. Mike needs to check some schedules with the high school and others who have contracts.
* Working to get open juvenile, preliminary, and pre-juvenile at a 6.0 level and is working with USFSA and on the task force to get these teams accomplished at an IJS level. Becky spoke with Fargo so the competitions do not overlap, and Fargo would more than likely do individual and Bismarck would host synchro competition.

1. **President’s Report:**

Visited with Emily today regarding numbers and contract as that is coming up for renewal.

1. **Unfinished Business:**
2. Committee updates:
3. **Advertising committee:** Jen reported no new information. Julie asked if there is a plan regarding moving forward with hockey and advertising. Julie suggested going to the hockey board president. Julie will contact BHB president. Julie is going to visit with Aaron Stenberg as well. Allocation can be more one year than the next per Travis reporting depending on the contract of the business.

**ii.** **Charitable gaming committee:** Jill and Michael spoke about the gaming and an email went out regarding information.

**iii.** **Advanced competition:** No report. Jen reported she has not heard any more information from Jessica Rakness.

**iv.** **Budget committee:** Kalvin and Julie started today by meeting with Emily.

1. **REC 365**: note to membership with info and Board’s vote to support. Julie would like a volunteer to draft information and Kalvin agreed to draft something.
2. **New Business:**
3. Patty is resigning in June and needing to find a new treasurer. Kalvin and Julie met with Mikel to discuss how to make the job easier and more doable. It is important to keep the treasurer position successful to keep someone for next 1-2 terms.

**1.** Would like an accounting background and must be a member of the club.

**2.** Stipend is $300 right now. Julie feels stipend should be increased to $500. Lucas stated time seems to be the factor as Patty reported she is working 15-20 hours a month and could probably do more hours a month. Becky reported the directors are not even sure where to send some checks or information with budgets. Becky would like a more specific role on what the bookkeeper does and what the treasurer does. Time seems to be a factor for Patty and Kit getting together to review invoices, statements, etc.

**3.** Duck race: Tasha asked if someone else would have access to view the duck race account.

**4.** Board can appoint someone and then they can run during the election. Michael reported he can fill the position if needed as he has accounting background but not CPA degree. Julie and Michael will talk. Kiki asked if any of the candidates from the bookkeeping pool would be eligible.

Kalvin made a motion to increase the stipend to $500, Jen 2nd the motion. Motion approved to increase the stipend to $500 effective June 2020 fiscal year.

**b.** C-19 virus discussion: everything to go as planned at this time regarding Ice Show. Kalvin asked what the factor would be for it to be cancelled: Bismarck Public Schools if they start cancelling their activities.

1. **Other Business/Discussions:**

Jacy asked about upcoming session and registration. Informed registration is supposed to be open on March 14. Kalvin shared Emily plans to do more with the website to show more accuracy.

1. Next board meeting scheduled for April 9, Thursday, 2020, 5:45pm at VFW Curling room.
2. Julie made a motion to adjourn the meeting. Kiki seconded the motion. The meeting was adjourned at 7:05pm.