**Bismarck Figure Skating Club Board Meeting**

**Capital Ice Complex**

**February 6, 2020 5:45pm**

**Members Present:**

Kalvin Kingsley, Kareen Hopfauf, Jen Rambur, Kiki Schatz, Patty Schock, Tasha Scott, Michael Gill, Chad Teske, Julie Fedorchak, Jacy Hamlin, Emily Zahn, Mandy Gill, Jenny Renton, Lucas Teigen, Mike Motschenbache, Darin Johnson, Laurey Hyland Kooker, Christina Feland, Mike Wald

1. The meeting was called to order by president, Julie Fedorchak at 5:45pm.
2. Approval of January minutes, Patty made a motion to approve the minutes. Kalvin seconded the motion. All were in favor. Motion carries. Minutes to be sent out to club members.
3. **Treasurer’s Report:**

Patty gave an update on the financials. She reviewed the reconciled balances. She needs to move the monies from the money market for Chicago. Julie reported she reviewed the budget and things seem to be tracking well. Tasha is waiting for some information for an update on the Duck race. Emily and Becky have not been getting access to their budgets. Patty will resolve the issue and will get Emily and Becky’s budgets to them.

Kalvin had some questions on January P & L regarding bookkeeping budget. LTS proceeds budgeted for $15,000 have monies have not been received? Julie submitted necessary paperwork for the LTS support services from Bismarck Parks and Rec.

Kalvin asked about the testing budget as it is only about half of last year at this time, but there are still 2 test sessions that need to be completed.

BPS has not sent monies yet.

Kalvin made a motion to approve the treasurer’s report. Kareen 2nd the motion. Motion carries.

1. **Directors’ Reports**
2. **LTS:**
* Halfway through our Winter 2 session. Testing will be on Feb. 20 and Feb. 23
* 10 skaters attending the Magic City International Competition in Minot on Feb.21 – 23.
* Ice Show groups have been sent out as well as the Ice Show practice schedule.
* Email was sent out regarding Ice Show pictures.
* Ice Show costumes are being put together.
* Ice Show music is being cut.
* Putting together the information to be sent in for BFSC competition approval. Competition will be help April 26th. Once the competition is approved, will start working on getting it set up in Entryeeze.
* Creating the spring session contracts in Entryeeze, registration will be open in mid-March.

**\*\*\***Discussion of the number of skaters from last year to this year, 65, more skaters. Biggest hit seems to be summer when the numbers are lower. Though numbers are low, class sizes seem to be more manageable as there is not enough coaching staff. Emily reported she has had to turn people away.

Becky suggested offering 7-8pm time on Wednesdays for LTS. Julie asked if Emily has lost coaching staff. She reported she did lose some coaching staff due to other jobs. Need to be 14 to get paid and can only work until 7pm.

Jacy asked if Emily knows the number of kids she is turning away and Emily said about 10-15, about a class size. Jacy asked if day hours are available for lessons. Day hours currently not in our ice contract.

1. **Advanced:**
* 18 skaters attending the Red River Valley Competition in Fargo on Feb. 14 – 16.
* 14 skaters attending the Magic City International Competition in Minot on Feb 21 – 23.
* Working on creating the contract in Entryeeze for the extra ice in February prior to test session. February ice ends 2.23.20. All sessions will cost $5. Registration will open Friday or Saturday this week.
* Test form went out this week. Once forms are turned in, Suzanne will send the list of dances and the partnering schedule will be created.
* Starting to work on the ice time for out April session.
1. **Synchro:**
* Chips, Connection, and Chill attended Midwest Sectionals in Wichita, KS, Chips took Silver in Intermediate, Connection ended up with a 7th place finish in Juvenile, and Chill took Silver in the Open Juvenile Division.
* Chips leave for Nationals on Tuesday, February 25th and return Sunday, March 1st. They compete on Friday at 2:37pm and hope to have a live feed. This is the Chips 10th year traveling to Nationals.
* 10-year anniversary shirt designed for going to nationals. Link is on Facebook page and is open until Friday, February 7th.
* Thanks to team moms, team managers, team boosters, and Jenny Renton for keeping things running smoothly at Sectionals.
* Crystals, Cadence, Cascades, Cubes Black and Cubes Blue attended the Northern Star competition in E. Grand Forks, they all won their division.
* The Chips attended the Synchro Illinois competition. First time attending for the Chips. They took 2nd, scoring a new high of 65 for the season.
* Red River Valley competition the weekend of February 14th. Chill, Crystals, Cadence, Cascades, Cubes Black and Cubes Blue will be competing.
* Nationals Send off and celebration of 10 consecutive years at Nationals on February 24th at 5:30pm at the Capital Ice Complex. Small party will follow afterwards from 6:15-6:45pm. Hoping all teams can join and show the improvement they have made over the last few months.
* Thanks again to all team moms, team managers, and team boosters.

**Ice Show 2020**: theme revealed last month: A Disney Skate Away. 70 Advanced skaters for this show. 5th opening number was created due to the high number of advanced skaters this year. Ice show schedule and picture schedule has been sent out. About 155 skaters in the Ice show with LTS and Advanced.

1. **President’s Report:**
2. **Budget process:** Julie reported last year Julie and the treasurer worked on the budget. Kalvin and Lucas reported they would be interested in being a part of the planning committee for the budget. Lucas will work with Julie on the budget. New budget starts July 1st and she is hoping to have the budget finalized by June 2020. Discussed how sometimes things change with synchro which can affect the budget. Goal is to have budget to approve in June 2020.
3. **Director reviews and contract renewals:** annual reviews for director’s and their contracts coming up. Emily’s contracts are up April 30, 2020. Contract will have to come to the board at the April 2020 meeting. Kalvin reported an interest in being a part of the contracts. Julie suggested an ongoing member or a person who may be a president being a part of the contract.

Will the contracts be opened to others interested in the position as there are two individuals interested in the LTS position? Discussion regarding “unless there is a reason” why would the contract not be renewed. Julie is open to speaking with individuals interested in LTS position.

1. **Unfinished Business:**
2. Committee updates as needed:
3. Advertising committee: Jen reported no new information. Julie spoke with Aaron and he has been having difficulty connecting with BHB.

**ii.** Charitable gaming committee: Michael reported he received a phone call from Jill Stenberg and discussed getting a site is the difficult piece. Jill and Aaron want to run with the charitable gaming. Julie will let Jill know about the Lodge and the Blarney Stone may be set with their sites.

**iii.** Advanced competition: No report. Jen is hoping to get numbers and a report after their competition is over.

1. **Safe Sport:**

\*\*Background check changes cost will increase from $20 to $30 after January 1, 2020 will be valid for the season and the following season. Safe sport will be every year.

\*\*Sanford Health offers a Bismarck Concussion Clinic: contacts are Samantha and Alyssa, 701-323-8920. Offering impact testing and pre concussion test for $20. Kareen also spoke with Dave Zittleman, who informed her that we are not a school sanctioned sport.

\*\*Locker room volunteer for Ice Show as there are not a lot who are signed up or volunteering. Kareen is going to see if Safe Sport from hockey will transfer over to Figure skating as well.

1. **New Business:**

Report from Mike Motschenbache and Darin Johnson, volunteer with Park and Recs committee for the PARC 365 project. This will be on the ballad in June 2020. Question/answers about finances, etc. Email to BFSC membership with a link to the website. Kalvin made a motion to support officially PARC 365 proposal that will be on the ballet this June 2020. Jen second the motion, motion carries.

1. **Other Business/Discussions:**

None

1. Next board meeting scheduled for March 12, Thursday, 2020, 5:45pm at VFW Curling room.
2. Julie made a motion to adjourn the meeting. Kiki seconded the motion. The meeting was adjourned at 7:12pm.