**Bismarck Figure Skating Club Board Meeting**

**VFW Curling Room**

**September 10, 2019 6:30pm**

**Members Present:**

Jenny Renton, Millisa Teigen, Laurey Kooker Hyland, Farrah Geitzen, Caryn Iverson, Dana LaVallie, Travis Wilson, Lucas Teigen, Kalvin Kingsley, Patty Schock, Jen Rambur, Emily Zahn, Kit Ebach, Julie Fedorchek

The meeting was called to order by Vice president Jen Rambur at 6:31pm.

Approval of July minutes, Kalvin made a motion to approve the minutes. Lucas seconded the motion. All were in favor. Motion approved. Minutes to be sent out to club members.

**Treasurer’s Report:**

Patty and Kit sent out statements. Patty questioned USFSA membership fees as the club has already extended the dollar amount budgeted. Patty asked about the membership she pays and asked if the club also pays a fee. Emily explained membership is paid through Entryeeze and she pays the online USFSA fees. Monies budgeted are for the coaches and board members. Kit added additional clarification.

Bank balances through 8/31/19 operating account has $180,936.56, money market (storing Chicago fees) $2,524.14, and Duck race is at $127,693.47. Plan is to move Chicago fees to the regular American Bank account. Jenny reported waiting on van fees for Chicago before a total will be in place. Kalvin had a question on check detail and reimbursement of fees as Julie has a check, but he did not have a check listed for reimbursement in the check detail.

Lucas made a motion to approve the treasurer’s report. Kalvin 2nd the motion. Motion carries

**Directors’ Reports**

**Synchro Report:**

Team meetings have been completed for traveling teams, forms signed, volunteer slips completed. Champion chips registration sent out with 7 skaters this far and more interested. Hannah and Shea to coach them.

2 sets of dresses have arrived. Waiting on the rest. October is a busy month. Need to register teams, making final rosters, parent volunteers, checks need to be mailed out.

**Learn to Skate report:**

110 skaters registered for this session of LTS which includes group and individual skaters. LTS meeting prior to them starting and LTS coaches are to sign contracts this year with an outline of expectations and disciplinary action of things are not followed; 3 strike rules. Improvement is being seen by Emily with the girls.

Emily would like to help the Hoechst family. They have two girls Emerson and Elise that are in the Free skate program. As most of you know their younger sister was diagnosed with cancer this summer so I would like to help them out with lessons. Their club membership is already paid for so it would just be for lessons. The cost of the group lessons would be $100 per child, $200 total.

Kalvin made a motion to approve this cost be waived and Patty 2nd the motion. Motion approved.

**Advanced report:**

Advanced has started. Advanced coaches have turned in contracts. November test session is scheduled, and Logan will be partnering. February test session has been moved to March 6-8 and this is usually time for Ice show time. 31 skaters attending Maplewood this weekend. Good luck to those skating at the competition.

**President’s Report: Goals 2019-2020**

Julie would like to see an improvement of communication throughout the club. Julie would really like to see the calendar utilized more efficiently by club members and having it updated regularly. Discussed more mentoring with parents to parents for synchro. For LTS, have a time for parents to come and ask questions; possibly before the board meeting once a month.

Kiki suggested following a similar protocol that Magic City Figure skating club does. It is a meeting where at least one parent of each skater needs to attend and can ask questions and be informed.

Can Entryeeze send out an automatic link for new sessions with information (????) Emily will check into this.

Laurey shared Thursday nights there is a meal offered to the skaters and often senior parents have been there answering questions.

Dana asked if advertising is happening to bring in new members. Emily shared she missed the Friday Flier recently. Discussion between Emily and Dana regarding advertising, numbers, etc. to make more manageable (example: snowplow sam).

Testing and discussion for each coach to share a judge they like and work to alternate and get the judges in for testing. Emily will get names from coaches next time the meet and submit to test chair.

Standard date for board meetings to have all directors available. Directors have talked and one thought is the 2nd Thursday. Julie asked best time to have both directors here. Can Emily get a substitute once a month so she can be at the meeting. Laurey reported Thursday supper is 5-6:30pm usually in the Curling room.

Membership reimbursement for the test chair and who gets reimbursed or not. Test chair ought to be reimbursed. Lucas made a motion to approve. Patty 2nd the motion. Motion approved.

Patty suggested to have one check signer if $1000 or less. Patty suggested with Kit as bookkeeper to keep checks and balances in check. Kalvin made the motion to approve. Lucas 2nd the motion. Motion approved.

**Unfinished Business:**

Jill Stenberg reported an estimate for mirrors for dry land down at Wachter with estimate from Haider glass. Jill reported most clubs have this and Kaine Martell is open to going to BHB to share with the board. Questions on whether to use club money or if fundraise for the mirrors. Jill reported she thought this was to be part of the original plan Capital Ice Complex was built. Ideas of Parks and Rec matching a certain amount to both clubs. $3400 for the mirrors.

Kalvin brought up sticking to the budget and not just paying for this or that. Do we deviate from the budget? Kalvin reported it is beneficial for synchro but questioned for LTS or Advanced. Emily reported not for LTS but could be for Advanced. Discussed liability issues related to the dry land room and what if the mirrors were to be broken. Kalvin suggested before board give a number that other avenues be explored with hockey, exchange for advertising (dasher board) with other glass agencies, etc. Kiki agreed with Kalvin to explore other avenues.

Proposal would be to ask Haider glass if they would take advertising for 3 years at $800 which would leave about $1100 and divide that cost amongst hockey, parks and rec, and BFSC. Kalvin suggested Jill go to Haider glass and ask about the advertising before moving forward. Jill suggested presenting something in writing to Haider glass. Kalvin suggested if $400 or less to approve the vote so Jill does not have to go through all the work and then get a “no” vote. Kalvin made a motion if payment is $400 or less to approve the mirrors this includes a dasher board and the 3 entities divide the rest of the cost. Patty 2nd the motion. Motion carries.

Julie arrived at 7:05 pm and asked if this is something that could be done this year and that parks and rec has a grant that could assist with payment but not until February of 2020.

Future club hosted advanced competition by BFSC in Bismarck per August retreat discussion. Board would really like to see this happen per retreat discussion. Emily reported her and Becky have discussed the following: would not happen this year, but maybe late September/early October 2020 due to smaller clubs not having ice over the summer. Dana agreed with this point. It does hinder when one could be held due to limited ice time for rural clubs. Emily suggested maybe do a test session in September and a late competition the end of October/early November.

Also, discussed if going to compete against we in Minneapolis why not compete in Bismarck. Jenny thinks IJS must be offered for competition. It ought to be investigated regarding costs.

Kalvin, Jen, Emily, and Dana will be a committee regarding additional information regarding a competition. Laurey suggested talking to Jessica Rakness from Minot as she heads their competitions.

Ice contract is $2500 more per year as there is a new session on Friday morning. Need to provide a certificate of insurance. Jen made a motion to approve and Kalvin 2nd the motion. Motion approved.

**New Business:**

Connection Fundraiser discussed by Laurey. The fundraiser is called “flocking.” Connection have 3 flocks of 17 flamingos. Only cost is the thank you cards. Kalvin concerns about yards, kids or adults, etc. Kalvin thinks risk involved and possibly a bad perception of the club. Travis suggested maybe sending Ice Show tickets to those who get flocked and bring it back before Ice show for drawing of tickets possibly. Jen made a motion to approve. Kiki 2nd the motion. Motion approved.

Travis is representative for the Century C club. Club gives back to the program. Emily would like it to be done again this year. This is in the budget.

Check for McQuade’s came and monies to go into the general synchro fund.

**Other Business:**

Julie made new books for the board members and reviewed with board members.

\*\*\*Next board meeting scheduled for October 10, Thursday, 2019, 5:45pm at VFW Curling Room.

\*\*\*Kiki made a motion to adjourn the meeting. Patty seconded the motion. The meeting was adjourned at 8:01pm.