

Bismarck Figure Skating Club Board Meeting
VFW Curling Room
Tuesday May 14, 2019 6:30pm

Members Present

Mikel Ystaas, Julie Fedorchak, Calvin Kingsley, Jen Rambur, Kiki Schatz, Jenny Renton, Mike Wald, Patty Schock, Michael Gill, Suzzanne Fuchs, Lucas Tiegen, Tina Dendy, Travis Wilson, Kristi Hamar, Emily Zahn, Dana LaVallie

The meeting was called to order by President Julie at 6:31pm.

Approval of amended April minutes, Calvin made a motion to approve the minutes. Jen seconded the motion. All were in favor. Motion approved. Minutes to be sent out to club members.

Treasurer's Report

I9 forms need to be completed by all coaches and a penalty can occur if filled out incorrectly. Need to be completed within 3 days of hire. Mikel is willing to go over with coaches so the I9 gets filled out correctly

Mikel went over checks disbursed to those who had expenses for the ice show and banquets. Expenses for the Road to Gold which will go into next year. Other checks for competitions, printing, advertising, judges, food, etc. Paid \$25,000 pledge for Capital Ice Complex. Calvin brought up if loss how will it play out with programs, etc.

Mikel gave the Treasurer's Report. For the month ending April 30th, the Club had cash totaling \$177,031.35 and accounts receivable of \$2,002.08. The monthly profit for all programs was \$57,139.66. Total income for the year is \$579,039.98. \$33,977.82 is in the Duck Race which will be carried forward to use next season.

End of season profit without the duck race \$23,231.25. The club is waiting on advertising monies from BHB. Possible advertising dollars about \$8000. Waiting for Happy Gram income with a projected dollar amount of \$3,000. Possible \$4500 profit from May test session as the Canadian judges drive down from Canada for test session.

Mikel would like to change budget of all programs coming together as opposed to LTS, Advanced, Synchro. She would like to see a general overhead cost for the club. Mikel and Julie working on some budgeting ideas and Julie would like to see budgets out by end of June.

Discussion on finances for skaters regarding bills being paid on time to be in good standing and what will happen if not in good standing, i.e. cannot test, skate a competition, etc. Mikel and Julie are working on this as well.

Motion to approve the Treasurer report made by Jen and second by Michael. All in favor. Motion approved.

President's Report

Update on Bookkeeper and Treasure applicants: Julie reported 11 applicants for Bookkeeper position. A mix from in and out of the club. Mikel and Julie interviewed the top 5 and

discussion of the top 5 will be in an Executive meeting at the end of this meeting. Goal is to have someone hired soon and on board by June 1st.

4 Board applicants who are interested in being a board member. Julie would like a brief “blurp” from those interested in running for the board. Applicants include Patty Schock and Lisa Stieg for treasurer and Lucas Tiegen and Kristi Hamar for members at large. Suzanne remains interested in VP position. Calvin remains interested in a member at large position.

Directors’ Reports

Synchro Report:

Summer schedule and rosters have been sent out to all teams.

Team meetings will be held June 3 and 4 due to scheduling conflicts in May.

9 teams this season in the following divisions – Intermediate, Open Juvenile, Juvenile, Pre-Juvenile, Preliminary, Synchro Skills 2, Synchro Skills 1, Snowplow Sam and tot team. Tots team will start up again this fall and info will go out in August. 121 skaters on our 8 traveling teams and once we add in the tot team we will be around 130.

Abby Fisher will be stepping down as a full-time synchro coach for the upcoming season due to conflicts with our practice times and her school schedule. She will stay on as a sub and help if she can when coaches are gone to competitions. Karly Knudson will be moving to coach the Connection and Crystals to fill in her spot. We will really miss having Abby on the ice with us each week as she was a great coach!!!

Practices will start the week of June 3rd and continue throughout the summer cumulating with our big synchro camp the week of August 5th-8th for all teams! Also, that week will be our annual picnic and waterslide day!

Becky was asked to serve as a synchro coach representative on the Coaches Committee for US Figure Skating. She was nominated by Carla DeGirolamo who is the head coach of Miami University. This committee consists of coaches of from all disciplines of skating – pairs, dance, freestyle and I will represent synchronized skating alongside Carla. She is very excited and honored to have this opportunity. She has been on the synchronized skating development committee for US Figure Skating for the past 3 years. They have broken that committee up into small task forces and I will continue to be involved serving on a task force to help implement more of our 6.0 teams to the IJS levels.

Fees should be comparable to next year.

Jenny is working on hotels and flights for sectionals

Learn to Skate report:

LTS lessons finished on April 28th.

Capital City Championships was held on April 27th at the Capital City Complex. Had almost 60 skaters, so this was up from last year by about 15 skaters. Competition ran smooth thanks to all our volunteers. We did have a bit of an issue with the music, but once that was resolved, the rest of the day went great!

Currently working on the summer LTS registration, it will be open by the end of this weekend. I am also starting to get coaching staff for summer figured out. Dana will help coach LTS. LTS will be on Mondays and Tuesday 3:30-5:45pm.

Advanced report:

Thank you to the Junior parents for putting this year Advanced Banquet together.

Spring session completed. Testing was held last weekend. Congrats to all skaters, they skated amazing. Thank you to our volunteers and to our Test Chairs.

Summer registration opened yesterday. Reminder that all memberships must be renewed. The memberships must be paid for prior to the skater registering for sessions.

We will be having a Jumps and Spins class again this summer, information on how to get registered and class description will be out later, but it is listed on the schedule so parents can see what time the class will be held. Plan to be held on Wednesdays, 12:45-2pm.

Summer Ice will be held at Capital Ice Complex again, we will be moving to VFW Rink 2 the week of July 21st.

Summer Test session will be held on July 25-26 at VFW Rink 2.

Road to Gold skating camp on May 29-31. We have a full day camp and an Intro camp. We are working on finalizing a schedule for the camp as well as getting the private lessons scheduled.

Mary Jo has decided not to renew her contract, so Emily has taken over Entryeeze and updating the website. Emily met with Mary Jo to train her in on the system.

Unfinished Business:

Kalvin suggested a committee to create a policy for volunteers as opposed to just Suzanne working on it. Possibly ask people to join the committee at the June meetings. This would include volunteers for testing, competitions. Ice Show ought to remain separate as everyone needs to volunteer to make the Ice show happen. How the club comes up with getting volunteers.

Contract renewals: Becky is up for renewal as a coach and synchro coach. Emily and Julie met for an annual review. More discussion at Executive session.

Online store update: this is the first week the gal has worked on orders as she was on vacation. Shirts probably ordered but things probably not printed or embroidered. Keep synchro orders separate.

New Business:

Website management: Mary Jo Savageau will no longer be providing website services to the Club. Calvin has agreed to do the design of a new site and get it up and running. Club will pay KK BOLD for website hosting. Calvin's proposal included free web design, Club payment of costs for vendor costs, Club payment to KK BOLD for website hosting and KK BOLD receiving an ad in the annual Ice Show book. The cost for website hosting will be less than Mary Jo's previous agreement. Michael suggested starting the new season with a new website and not getting bids after Kiki asked if Conflict of Interest as Calvin is currently on the board. Some board members are ok with Calvin running the website and KK BOLD providing hosting. Directors and coaches can send information to Calvin for suggestions. Mikel made a motion to approve and Michael made a motion to second. Motion approved. Calvin abstained. Motion carries.

Bylaw changes need to be completed by annual meeting to be presented at annual meeting if any.

Fundraisers:

Suzanne reported 2 that need to be discussed:

1. McQuades June 27-30 Amber Wilson would be the contact and would like a second to coordinate, \$1000 is what was made last year. Money would go to help offset costs for IJS sectionals and nationals. Calvin made a motion to approve. Suzanne second the motion, motion approved.
2. Sam's Club: up front cost from the club: food, propane, etc. Can do a bake sale as well. June 22 is the date held at this time. Monies to go to ice cost and overhead costs. Sam's will give us the grill and spot out front. Kiki made a motion to approve and Mikel second the motion. Motion approved.

Duck Race Committee: new duck race finance committee selected earlier in the month. New members elected Chips: Missy, Stacy, and Craig. Connection: Kiki, Caryn, Laurey. Board will need to appoint a new board member after June members elected for liaison. Touched on prices and ideas for those who can donate prizes. No longer \$5 duck ticket just a \$20 duck ticket with better prizes.

Safe Sport:

Kareen was gone so nothing to report.

Other Business:

None to discuss at this meeting.

Email correspondence:

Fundraiser for the Chips to help with travel expenses. She has two possible dates listed. Cashwise did get back to Jenny and this fundraiser would take place June 15th, which is why I'm bringing this to the Board via email. If we wait until the meeting, Jenny won't have enough time to get volunteers lined up. Cashwise provides all the food and we would get 50% of the profit. Suzanne made a motion to approve, Calvin 2nd the motion. Motion approved by Jen, Kiki, Michael, and Mikel.

Next board meeting scheduled for June 13, 2019, for annual meeting, 6:30pm at VFW Curling Room. Julie suggested hors d'oeuvre and BYOB to start at 5:30pm.

Julie made a motion to adjourn the meeting. Kiki seconded the motion. The meeting was adjourned at 8:20pm.